

COVID-19 Alert Level 3



Pre-Start Checklist

The following is a suggested Return to Work checklist for those Fencing Contractors able to recommence work under Alert Level 3. We recommend that any Pre-Start checks are carried out as part of your usual Site and Contractor safety reviews and alongside Rural Safe's COVID-19 specific checklists.

1. Employees:

- This is potentially the longest period of time off employees have ever had, with not much to do to keep them amused. Consider whether pre-work drug-testing may be appropriate.
- Ensure staff are aware they need to bring a packed lunch from home.
- Ensure work vehicles are filled at the same gas station every time, for tracing purposes.

2. Health & Safety:

- Have you got appropriate PPE, Hi-Vis and H&S Site Signage?
- Has your PCBU prepared a risk management assessment for your worksite re-entry?
- Has a COVID-19 site response plan been prepared?
- Do you have a process to check on lone workers?

3. Resources for undertaking COVID-19 protocols:

Do you have enough PPE and cleaning materials to follow recommended COVID-19 protocols for sanitisation?

- Sanitiser: enough to designate and replenish a sanitisation zone at each site and for each work vehicle?
- Wipes? Access to running water and soap? A rubbish bin with liner for disposal at each site?
- Can you create and replenish a tool wash station at each site, with bottles of sanitiser for each team member?

4. Vehicle Check:

Your work vehicles have probably been out of action for a few weeks. Give them a check over before you get in them.

- Work vehicle: Check your WOF and Registration is current, Road User Charges are up to date, check Tyres, Brakes, Oil.
- Tractor: Check Brakes, Tyres, PTO, Oils, Water.
- Site Vehicle: Check Fuel, Tyres, Brakes.
- ATV Utility: Check Fuel, Tyres, Brakes.

5. Machinery:

Like your vehicles, your machinery has probably been idle for a few weeks. Now is the time to check them over and make sure they're ready to go.

- Rammer: Check for oil leaks, rope condition/deterioration, cracks.
- Digger: Check Oils, Water, Fuel, HYD hoses, Grease.

6. Tools:

We all know that tools don't enjoy not being used, especially those with moving parts. Show them some TLC and make sure they're running smoothly.

- Chainsaw: Check the oil and chain, make sure you've got your PPE gear sorted
- Petrol Drill: Check the fuel mix
- Staple Gun: Check the oil, staple supply.
- Compressor: Drain the water, check petrol levels.

7. Materials:

Have you checked material availability and arranged delivery?